



Dear Patient:

I am writing to let you know that after more than 35 years of serving patients, I will be retiring from the Endocrinology Clinic of Minneapolis as of August 31, 2011. It has been an honor and a privilege to be your doctor. I have greatly appreciated your trust in allowing me to care for you. I will surely miss the day-to-day personal contact, but I am confident my colleagues at our clinic will manage your future endocrinology needs very well. Words cannot express all my feelings, but there are a few that come to mind: conflicted about the decision to retire, but mostly thankful, humbled, fulfilled and gratified as well. You have played a major role in my development as a physician and person, and for that I thank you.

You will require ongoing endocrinology care and attention. I will be available to see you until my retirement date so that we may discuss your care needs and hope you will choose to do so. For those of you whom I see on an annual basis, if your visit is not due, there is no need to schedule an appointment, though if you wish to have a final appointment with me, I would be happy to see you.

I encourage all of you to stay with Endocrinology Clinic of Minneapolis. I am fortunate to have outstanding partners who are willing to assume the care of all my patients after my retirement date. I am happy to provide recommendations to you and to assist in transfer of care in any way that I can.

Endocrinology Clinic of Minneapolis will retain your complete medical record. We would be happy to send you an authorization form if you would like your medical record transferred to another clinic or physician. After receiving the completed form, we will arrange for the transfer of your records.

The clinic staff is dedicated to making your transition a smooth one. If you have any questions or concerns, please call the clinic at our main office number, 952-927-7810.

Again, thank you for the privilege of being part of your health care team.

Very Truly Yours,

Wayne F Leebaw, MD, FACE